Chroma Project Agreement

Goal: To provide students with the opportunity to interact in a meaningful way with faculty and graduate students who provide knowledge about university culture, opportunities for involvement and strategies for success.

Mentoring Objectives:
- To provide knowledge of resources and tools for a successful transition
- To foster a connection to campus and support the establishment of community, academic and/or cultural networks
- To provide guidance and academic advice throughout first year
- To promote goal setting and the development of transferable skills
- To foster behaviours consistent with the five tenets of academic integrity
- To provide advice on career and graduate school aspirations

Rights and Responsibilities of Mentor/Mentee:
- To meet at least 1 hour/month at times decided by both parties to discuss matters of an academic and/or cultural nature or any matters as deemed necessary. Face-to-face meetings are preferred but emails and phone calls are acceptable.
- To provide feedback for enhancement of the program and Ministry of Training, Colleges and Universities reporting
*Note that period of mentorship is during the Fall and Winter semesters of the current academic year.

Rights and Responsibilities of Program Coordinator:
- To follow up with mentor/mentee pairs to ensure they are meeting and communicating well
- To perform mid-semester and mid-program check-ins to discuss the progress of the relationship
- To assist in resolving any conflicts between mentor/mentee pairs

We are voluntarily entering into a formal mentoring partnership, which we expect to benefit the both of us. The following highlights the features of our partnership:
Mentee: As a result of undertaking this mentorship relationship, I would like to accomplish the following:

___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Mentor: I will support my mentee’s developmental process by: (e.g. helping to develop and monitor his/her academic plan, expanding his/her network, acting as a sounding board):

___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Some questions to assist in planning the mentorship relationship (to be answered at the initial meeting):

- How do you envision a mentoring relationship? What do you hope for by being part of The Chroma Project?
- How can I best support you?
- How do you like to be supported to accomplish goals? (e.g.: Forcefully pushed? Gently encouraged? Challenged? Need a lot of acknowledgement for what is working or what you are doing right in relationship to what you want?)
- If this mentoring were to have an impact on your time at university, what would it look like?

Some points for additional discussion:

- How do we show commitment to the relationship and to the program?
- Managing expectations of the mentor/mentee
- This is a learning relationship between the mentor & mentee. Understand that as mentor and mentee, you may not always get it right, so leave room for growth.
- What should be kept confidential in our relationship?
The logistics of our meetings will generally include the following:

When:

___________________________________________________

Where:

____________________________________________________

How Long:

___________________________________________________

Frequency:

___________________________________________________

Who is responsible for initiating:

____________________________________________________

We plan to keep our commitment by:

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

We will honor the following confidentiality agreement:

___________________________________________________________________________________

___________________________________________________________________________________

___________________________________________________________________________________

The agreement may be terminated at any time by either the mentee or mentor – however, please speak with the Program Coordinator before terminating the agreement.

Name and Signature (Mentee):                              Name and Signature (Mentor):

______________________________________               ______________________________________

Name and Signature (Program Coordinator):       Date Signed:

______________________________________               ______________________________________